



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, September 3, 2013

5:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Gottel, Mayor Pro Tem Kilgore, Deputy Mayor Pro Tem Gallops, Councilmember Phillips, Councilmember Dana-Bashian, Councilmember Pankratz and Councilmember Bobbitt

1. CALL TO ORDER

Mayor Gottel called the meeting to order at 5:30 p.m.

2. EXECUTIVE SESSION (5:30 P.M.)

- 2A.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to discuss and deliberate the request of financial or other partnerships pertaining to the Rowlett Chamber of Commerce. (30 minutes)

After the completion of this item, Council reconvened in open session at 6:34 p.m.

- 2B.** The City Council shall convene into Executive Session pursuant to the TEXAS GOVERNMENT CODE, §551.071 (Consultation with Attorney) to seek legal advice on the Trent Lawsuit. (15 minutes) (NOTE: THIS EXECUTIVE SESSION WILL TAKE PLACE AFTER THE REGULAR MEETING).

Following Item 8B, the Council took a short break at 8:27 p.m. and reconvened into the Executive Session at 8:38 p.m. to discuss Items 2B and 2C.

- 2C. The City Council shall convene into Executive Session pursuant to the TEXAS GOVERNMENT CODE, §551.071 (Consultation with Attorney) and section §551.087 (Economic Development) to seek legal advice and discussion on the Downtown Request for Qualifications (RFQ) process. (30 minutes) (NOTE: THIS EXECUTIVE SESSION WILL TAKE PLACE AFTER THE REGULAR MEETING).

Following Item 2C, the meeting was adjourned at 9:55 p.m.

3. WORK SESSION ITEMS (6:00 P.M.)

- 3A. Discuss an Interlocal Cooperation Agreement for governmental services relating to a School Resource Officer Program between the City of Rowlett and the Rockwall Independent School District (RISD). (15 minutes)

Mike Brodnax, Police Chief, brought this item before the Council. Stated with this Interlocal Agreement, the City will provide professional police services to RISD via the Rowlett Police Department's School Resource Officer (SRO) Program. The Rowlett Police Department will assign one fully outfitted and equipped police officer one day per week to RISD school facilities on a semi-permanent basis while school is in session. Stated the Crime Prevention Officer will assume the duties but will continue to report directly to the Chief of Police or his designee. Stated RISD indicated they were willing to pay 100% of the cost of the program.

A member of Council asked why the school districts do not have their own security.

Chief Brodnax gave a brief explanation for the question.

A member of Council asked if the City would be required to furnish any type of safety standards to RISD.

Chief Brodnax answered in the negative.

- 3B. Discuss Parks and Recreation Sponsorship Catalog. (30 minutes)

Jermel Stevenson, Director of Parks and Recreation, and Angie Smith, Recreation Division Manager, spoke regarding this item. Stated the policy would establish guidelines, standards and procedures for the installation and care of donated park improvements as a result of cash or physical property donations. The sponsorship review process is provided to encourage contributions to public parks, trails and open space that:

- Cover the total cost of the project and installation.
- Are sensitive to all park users and neighboring communities.
- Are sensitive to the design standards adopted by the City and the Parks and Recreation Department.
- Are sensitive to the long-term cost and maintenance of the donated amenity.

Guidelines established by this policy will apply to all donations and sponsorships made after the adoption of this policy. Stated the purpose of this plan is to provide guidelines for individuals or groups should they desire to decorate, landscape or adorn a donation such as a tree, bench or picnic table on City property. The Policy will also give the option of sponsoring the maintenance and repair of a specified ball field for a one year term along with the provision of adequate signage to recognize such a sponsorship.

A member of Council asked if there were any indications as to how well this will be received.

Staff stated a neighboring city has been utilizing this process for the past few years and it has been successful.

A member of Council asked how this policy will be marketed.

Staff stated the City will primarily market through the City's website, PARD Foundation, Lakeside Leisure, and sports associations.

Members of Council voiced their excitement regarding this item.

3C. Discuss awarding bid for the construction of Scenic Point Park to York Bridge Concepts, Inc. in the amount of \$445,289. (30 minutes)

Jermel Stevenson, Director of Parks and Recreation gave a brief history of this item. Stated the park has always had the intention of never being a typical park project but this project has a large element of economic development.

Mike Black, a consultant from LaTerra, spoke regarding working with the City of Dallas to acquire the necessary easements and permits.

Mr. Stevenson spoke regarding what Phase I of the project will consist of.

Erin Jones, Director of Development Services, spoke regarding parking and the connection to the park.

Members of Council spoke regarding park maintenance, water conservation and the use of bond money.

4. DISCUSS CONSENT AGENDA ITEMS

No items were removed from the Consent Agenda to be considered individually.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)

Convened into the Council Chambers at 7:30 p.m.

INVOCATION

The invocation was led by Mayor Gottel.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the City Council.

TEXAS PLEDGE OF ALLEGIANCE

The Texas Pledge of Allegiance was led by the City Council.

5. PRESENTATIONS AND PROCLAMATIONS

Councilmember Pankratz and Councilmember Bobbitt graciously accepted a check from Brad Perkinson with Firewheel Brewery in the amount of \$2,765.

- 5A.** Proclamation recognizing September 11, 2013, as Patriot Day, a day to remember and observe the 12th anniversary of the ruthless terrorist attacks on our country.

Deputy Mayor Pro Tem Gallops presented Don Poovey, Assistant Fire Chief, with a proclamation recognizing Patriot Day.

- 5B.** Recognition of Chance Reyna, Troop 100 of Garland for completion of an Eagle Scout Project at Paddle Point Park.

Councilmember Dana-Bashian, Jermel Stevenson, Director of Parks and Recreation, Keith Flournoy, Parks Division Manager, and Al Krajc, Parks Supervisor, recognized Chance Reyna for his efforts.

- 5C.** Presentation of a Proclamation to the Rowlett Predators Swim Team and Rowlett Extreme Speed Track Team in recognition of the Texas Amateur Athletic Federation (TAAF) "Games of Texas" qualifiers.

Councilmember Pankratz, Jermel Stevenson, Director of Parks and Recreation, and Brian Norton, Athletics/Aquatics Supervisor, along with Angela Smith, Recreation Division Manager, recognized the various teams with a proclamation for their achievements.

5D. Presentation of proclamation recognizing September as Library Card Sign-Up Month.

Mayor Pro Tem Kilgore presented Kathy Freiheit, Director of Library Services, Philip Barott, Technical Services Manager, Laura Tschoerner, Circulation Services Manager, and Pat Harris, Chair of the Library Advisory Board, with a proclamation recognizing September as Library Card Sign-Up Month.

5E. Hear presentation of the Monthly Financial report for the period ending July 31, 2013.

Alan Guard, Director of Financial and Information Services, gave a presentation regarding the Monthly Financial report for the period ending July 31, 2013. Spoke regarding Revenues, Sales Taxes; Property Taxes; Water Fees; Sewer Fees; Expenditures and various Funds.

5F. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel gave a brief update to the Council on the various activities in the City including: the next City Council meeting will be held on Tuesday, September 17th and the next City Council Work Sessions will be held on Tuesday, September 10th and 24th; the next Planning and Zoning Commission meeting will be held on Tuesday, September 24th; Boards and Commissions appointments will occur on Tuesday, September 17th; Stage 3 watering restrictions began June 1st; mosquito testing will occur on Wednesdays of each week; the Animal Shelter will host a Low Cost Animal Vaccination Clinics on Saturday, September 7th and 21st beginning at 2:00 p.m., and don't forget to find your new best friend at the Animal Shelter; September is Library Card Sign-Up Month at the Rowlett Library, Tech Ed will feature Online Job Hunting at the Library on Tuesday, September 3rd at 6:30 p.m., *The Librarian* movie will be shown on Saturday, September 7th at 10:30 a.m., PATH – Special Needs Parenting Series will be held on Saturday, September 7th at 2:00 p.m., the Senior Computer Class: Introduction to Basic Computers will be held Tuesday – Thursday, September 10th – 12th beginning at 8:30 p.m., the next Saturday Craft @ the Library will be held on September 14th beginning at 10:30 a.m., and Anita Martinez: Ballet Floklorica will be held on Saturday, September 14th beginning at 2:00 p.m. at the Rowlett Community Centre; the Parks and Recreation Department new Fall 2013 Lakeside Leisure is now available online and at the Community Centre, and numerous upcoming events include Movies on Main on Fridays, September 6th, 13th and 20th at dusk and Diversity Day will be held on Saturday, October 5th at the Rowlett Community Centre; and stop by the old Farmers Market and visit the KB Brat food truck on Tuesdays and Thursdays during lunch time.

6. CITIZENS' INPUT

No one spoke during Citizens' Input.

7. CONSENT AGENDA

No items were removed from the Consent Agenda to be considered individually.

The City Secretary read the items into the record.

7A. Consider approving minutes from the August 20, 2013, City Council Regular Meeting.

This item was approved on the Consent Agenda.

7B. Consider action to approve adoption of Parks and Recreation Sponsorship Catalog.

This item was approved as RES-074-13 on the Consent Agenda.

7C. Consider action to approve a resolution to change the name of the Environmental Learning Center to the Dan Roberts Environmental Learning Center.

This item was approved as RES-075-13 on the Consent Agenda.

7D. Consider action approving a resolution to accept the Texas Department of Transportation (TxDOT) Traffic Safety eGrant Program Comprehensive Grant for 2014.

This item was approved as RES-076-13 on the Consent Agenda.

7E. Consider action to approve a resolution awarding a bid for the construction of Scenic Point Park to York Bridge Concepts, Incorporated in the amount of \$445,289 for the base bid and authorizing the Mayor to execute the necessary documents for said project.

This item was approved as RES-077-13 on the Consent Agenda.

7F. Consider action to approve a resolution accepting the bid of and awarding a contract to A&M Construction & Utilities, Incorporated in the amount of \$260,160.75 for Skyline at Osage Alley and Sewer Line Replacement Project.

This item was approved as RES-078-13 on the Consent Agenda.

- 7G.** Consider action to approve a resolution accepting the bid of and awarding a contract to A&M Construction & Utilities, Incorporated in the amount of \$159,300.50 for the base bid plus \$8,500 for the alternate bid, resulting in a total bid of \$167,800.50, for the Springfield Estates Drainage Improvements Project.

This item was approved as RES-079-13 on the Consent Agenda.

- 7H.** Consider action to approve a resolution authorizing the Interim City Manager to enter into an Interlocal Cooperation Agreement for Governmental Services relating to a School Resource Officer (SRO) Program between the City of Rowlett and the Rockwall Independent School District (RISD).

This item was approved as RES-080-13 on the Consent Agenda.

Passed The Consent Agenda

A motion was made by Mayor Pro Tem Kilgore, seconded by Deputy Mayor Pro Tem Gallops, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A.** Conduct a public hearing (2nd) on the ad valorem tax rate for FY 2013-14.

Mayor Gottel read the item into the record.

The public hearing was opened and closed with no one speaking.

- 8B.** Conduct a public hearing (2nd) on the proposed budget for FY 2013-14.

Mayor Gottel read the item into the record.

Alan Guard, Director of Financial and Information Services, gave a brief presentation on this item. Stated from the Budget Workshops, staff has made three adjustments:

- Adjusted CDBG revenue to match the actual allocation (\$191,254)
- Specified the replacement of the 24-inch pipe from the East Side Pump Station (\$300,000 adjustment in the Utility Fund Cash CIP)

- Allocated \$15,000 from the Street Maintenance Cash CIP to the Sidewalk Replacement Matching program

The public hearing was opened and closed with no one speaking.

Following Item 8B, the Council took a short break at 8:27 p.m. and reconvened into the Executive Session at 8:38 p.m.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

No actions followed the Executive Session items.

9. ADJOURNMENT

Mayor Gottel adjourned the meeting at 9:55 p.m.



Todd W. Gottel, Mayor



Laura Hallmark, City Secretary

Date Approved: September 17, 2013